

SALEM CITY SCHOOLS CHECK ACCEPTANCE POLICY AND RETURNED CHECKS

Your check is welcome at Salem City Schools. We recognize that occasionally a parent may inadvertently overdraw a checking account and a check may be returned by your bank. In order to recover these funds in a private and professional manner, Salem City Schools has contracted with **CHECKredi, LLC**, a company based in Lexington, Kentucky for collection of returned checks.

Each check written to the district should be on a commercially printed check with your name, address, and a telephone number. Counter or starter checks will not be accepted. *When a person writes a check to the district, the person writing the check agrees that, if the check is returned that it may be represented electronically on the same account, and that the fee established by law, now \$35.00 in addition to the face value, may be debited from the same account.*

CHECKredi will contact you by mail and by telephone in order to make arrangements to pay before attempting to represent the check electronically. Payments may be made to CHECKredi's office by mail to P.O. Box 11848, Lexington, KY 40578. Payments of the check and fee may be made online at www.checkredi.com using a credit card, debit card or electronic check without any additional fees. For a convenience fee, payments may be made over the telephone at (866)433-7334 by credit card, debit card or electronic check.

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