

**Virginia Department of Education  
Division of Teacher Education and Licensure  
P.O. Box 2120  
Richmond, Virginia 23218-2120**

Out-of-State License Holders

Since you are licensed to teach in another state, you may submit an application for a Virginia teaching license. You may obtain the application from the following Web address:

<http://www.doe.virginia.gov/teaching/licensure/application.pdf>

You will find the application forms and directions at this site. Since there is currently no online application, you will need to print the appropriate forms and submit by mail.

You may review information regarding the professional teacher's assessment requirement in Virginia at the following Web address:

[http://www.doe.virginia.gov/teaching/licensure/prof\\_teacher\\_assessment.pdf](http://www.doe.virginia.gov/teaching/licensure/prof_teacher_assessment.pdf)

You will need to complete the Child Abuse Recognition and Intervention on-line tutorial. The tutorial can be accessed at [www.vcu.edu/vissta/training/va\\_teachers](http://www.vcu.edu/vissta/training/va_teachers) to complete the on-line version of the Child Abuse Recognition and Intervention training. Please make sure that you are connected to a printer when completing this on-line training so that you may print your certificate at the end of the training session. A copy of this certificate must be submitted as part of your licensure application