

CITY OF SALEM SCHOOL DIVISION
Contracted Workdays

Job Title	Location	Category	Job Code	OSHA Level	Student Attendance	Paid Holidays	Pre-SY Workdays	Mid-year Workdays	Post-SY Workdays	TOTAL DAYS
Teacher	All Schools	Teacher	2.00	Varies	180	8	5	5	2	200
Drivers Education Instructor	SHS	Support	2.80	2	180	6	2		1	189
School Health Coordinator	West	Support	2.90	1	180	8	10	5	7	210
School Health Nurse	All Schools	Support	2.91	1	180	8	5	5	2	200
Special Educ Instr Specialist	All Schools	Support	3.00	1	180	8	5	5	2	200
Credit Recovery Lab Facilitator	SHS	Support	3.01	2	180	8	5	5	2	200
Instructional Assistant	All Schools	Aide	3.10	2	180	6	2		1	189
Instructional Assistant - SpEd	All Schools	Aide	3.20	1	180	6	2		1	189
Instructional Assistant - Title I	GWC & East	Aide	3.30	2	180	6	2		1	189
Instructional Assistant - ISS	ALMS & SHS	Aide	3.40	2	180	6	2	1		189
Media Clerk	ALMS & SHS	Aide	3.50	2	180	6	3		3	192
Alternative Education Tutor	AIIMS	Support	3.60	2	180	8	5	5	2	200
P A S S Tutor	ALMS & SHS	Support	3.70	2	180					180
Parent Resource Coordinator	Central	Support	3.80	2	180		5		5	190
Attendance Secretary	ALMS & SHS	Support	4.40	1	180	8	10	5	7	210
School Office Aide - Elem	Elem Schools	Aide	4.70	1	180		2			182
School Office Aide - HS	SHS	Aide	4.70	1	180	8	10	5	7	210
School Office Aide - MS	ALMS	Aide	4.70	1	180	6	2		1	189
Reprographics Aide - HS	SHS	Aide	4.80	2	180	6	2	1		189
Reprographics Aide - MS	ALMS	Aide	4.80	2	180					180
Building Security Guard (Day)	SHS	Support	5.70	1	180					180
Building Security Guard (Night)	SHS	Support	5.70	2	12.5 hours per week, 52 weeks per year					N/A
Custodian	All Schools	Custodian	5.90	1 (day shift)	180					180
Custodian	All Schools	Custodian	5.90	1 (day shift)	180	8	10	5	7	210
Transportation Supervisor	Trans	Support	6.00	1	180	8	15	5	12	220
School Bus Driver	Trans	Bus	6.10	1 (SpEd)	180	6	2	1		189
School Bus Aide	Trans	Bus	6.20	1	180	6	1		1	188
Food Service Manager	All Schools	Café	7.00	1	180	6	4	1	2	193
Food Service Worker	SHS	Café	7.30	1	177					177
Food Service Worker	All Schools	Café	7.30	1	180					180
Food Service Worker - MS/HS	SHS	Café	7.30	1	177	6	3	1	1	188
Food Service Worker - MS/HS	All Schools	Café	7.30	1	180	6	3	1	1	191
Food Service Worker - Elem	Elem Schools	Café	7.40	1	177	6	2	1	2	188
Food Service Worker - Elem	Elem Schools	Café	7.40	1	180	6	2	1	2	191
Cafeteria Monitor	Elem Schools	Café	7.50	1	180					180
200-Day Employees				2	180	8	5	5	2	200
210-Day Employees				2	180	8	10	5	7	210
220-Day Employees				2	180	8	15	5	12	220
260-Day Employees				2	180	9	39	16	16	260

Paid Holidays			
	1	Labor Day	September 6, 2010
	2	Thanksgiving Break	November 25 & 26, 2010
	1	Christmas Day	December 24, 2010
	1	New Years Day	December 31, 2010
	1	Spring Holiday	April 25, 2011
189+ day employees	6		
	1	Winter Break Holiday	December 23, 2010
	1	Memorial Day	May 30, 2011
200+ day employees	8		
	1	Independence Day	July 5, 2010
	5	Winter Break	December 22 & 27-30, 2010
260 day employees	14		